

# TRAINING REGISTRATION FORM – 2019

software

training

implementation

consulting

Full Name			
Job Title			
Company			
ABN			
Phone	<i>Include area code</i>		
Email	<i>for course correspondence</i>		
Company Address			
State		Post Code	



## \*COURSE DETAILS (Tick & enter preferences)

Course	Duration	Training Content	Select	Location (See calendar)	Date/s (See calendar)
BowTieXP Methodology	1/2 Day	<i>Bowtie Methodology Theory</i>	<input type="checkbox"/>		<i>On demand</i>
BowTieXP Software	1 Day	<i>Methodology + Software (Basics)</i>	<input type="checkbox"/>		
BowTieXP Master Class	2 Days	<i>Methodology + Software Master Class</i>	<input type="checkbox"/>		
AuditXP - Auditing	1/2 Day	<i>AuditXP Software for conducting Audits (Prerequisite – BowTieXP Software)</i>	<input type="checkbox"/>		
<p><b>POPULAR COURSES</b></p> <p><i>The above courses can be customised to your existing risk management framework for in-house delivery on demand (Please complete below and contact us).</i></p>					
			<input type="checkbox"/>	<i>List location</i>	<i>List date</i>

## COURSE FEES (per participant)

Course Type	Early Bird*	Normal	CONDITIONS:
1/2 Day Course	AUD 550 +10% GST	AUD 600 +10% GST	<ul style="list-style-type: none"> <li>*Early bird pricing is valid if booked &amp; paid at least 30 days in advance.</li> <li>Course Fees in AUD. 10% GST where applicable</li> <li>Volume discounts may apply. Contact us for details</li> <li>Purchase the software and get further discounts. Contact us for details Contact: <a href="mailto:bowtie@bowtierisksolutions.com.au">bowtie@bowtierisksolutions.com.au</a></li> </ul>
1 Day Course	AUD 1,000 +10% GST	AUD 1,100 +10% GST	
2 Day Course	AUD 1,850 +10% GST <i>GST applies for Aust only</i>	AUD 1,950 +10% GST <i>GST applies for Aust only</i>	

## PAYMENT OPTIONS (tick payment method)

<input type="checkbox"/> Credit Card	For Secure Online Payment. <a href="https://www.bpoint.com.au/payments/rpsenergy">https://www.bpoint.com.au/payments/rpsenergy</a> Email payment receipt to <a href="mailto:bowtie@bowtierisksolutions.com.au">bowtie@bowtierisksolutions.com.au</a>
<input type="checkbox"/> Purchase Order	Company Purchase Order for approved organisations made to 'RPS Energy Pty Ltd'
PO # <input type="text"/>	
<input type="checkbox"/> EFT	Payable to: 'RPS Energy' Bank: Commonwealth Bank BSB: 066-007 Account No.: 1004 8403 International Swift Code: CTBAAU2S <i>Please include the code (BTXP) and your surname with remittance advice (e.g. BTXP-SMITH)</i>

### Brisbane

HQ South  
Level 4, Wickham St  
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### Perth

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West Perth,  
Perth WA 5005  
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### Wellington

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P: +64 4 390 1309

Web: [www.bowtierisksolutions.com.au](http://www.bowtierisksolutions.com.au)  
Email: [bowtie@bowtierisksolutions.com.au](mailto:bowtie@bowtierisksolutions.com.au)

## EVENT CONDITIONS

In the event a program is cancelled by RPS all participants will be notified via email and a full refund of the program fee will be offered. Alternatively, participants will be offered a place on the next available program.

\*Minimum attendance numbers must be met prior to any training event.

## CANCELLATIONS & REFUNDS

All cancellation/transfers/substitutions must be advised in writing.

If a cancellation is received more than 15 working days prior to the event start date a \$100 administration fee will be incurred.

If cancellation is made 5-15 working days from event start date; 50% refund. For cancellations 0-5 working days or participant fails to attend - no refund available.

## TRANSFERS

If you wish to transfer to another date, notification is required in writing and will incur a \$100.00 (inclusive of GST) administration fee.

## SUBSTITUTIONS

Substitutions can be made and no fee will be incurred. Please advise us promptly of name change.



visual risk assessment



monitor barrier performance



one platform to analyze incidents



quantify risk scenarios



customized barrier solutions

